

ERVING SCHOOL COMMITTEE

Final Minutes

TUESDAY, January 21, 2020
7:00 p.m.

ERVING ELEMENTARY SCHOOL

AGENDA

Present: Erik Semb; Chair, Jenn Eichorn, David Chagnon, Jr. Minute Taker, members, Jennifer Culkeen; Superintendent, Bruce Turner; Director of Finance, Theresa Kolodziej, Lisa Candito; Principal
Visitors: Christine Morin; SRS Technology, Debbie Lee; SES Technology, Thomas Smith; EES Technology, Jennifer Fay; EES, Karin Gravina; Leverett, Adam Suzor; Evan Paradis; Peter Sanders; Erving Select Board

- A Call Meeting to Order:** Meeting called to order at 7:00 p.m. by Erik. AIF.
- B Pledge of Allegiance:** The pledge was recited by all in attendance.
- C Public Hearings:** None
- D Adam Suzor – Suzor IT presentation:** Adam Suzor and Evan Paradis talked about technology and Suzor IT – worked with Mahar with their IT, program focus on security, network support and maintenance, asset management. Technology department currently running the system in house through various vendors.
- E Approval of Minutes from November 19, 2019*:** The minutes from November 19, 2019 were approved by Jenn and seconded by Dave. AIF.
- F Warrants:**
 - 1. Batch **#112**, Payroll date: 12/12/2019 in the amount of \$102,741.53.
 - 2. Batch **#113**, Payroll date: 12/26/2019 in the amount of \$108,530.84.
 - 3. Batch **#114**, Payroll date: 01/09/2020 in the amount of \$101,986.47
 - 4. Batch **#115**, Payroll date: 01/23/2020 in the amount of \$104,793.06
 - 5. Voucher No: **1012** in the amount of \$27,238.31 for the Elementary Budget, Fed Sped, Student Activity, and Food Service.
 - 6. Voucher No: **1013** in the amount of \$23,668.86 for Elementary budget, Title IIA, Title I, Student Activity, Misc. Grants/Gifts and Pre-K Tuition.
 - 7. Voucher No: **1014** in the amount of \$3,619.19 for Food Service.
 - 8. Voucher No: **1015** in the amount of \$40,537.11 for the Elementary Budget, Fed Sped, Title I, and Early Grades Literacy.
 - 9. Voucher No. **1016** in the amount of \$23,409.75 for the Elementary Budget, Title IIA, and Pre=-K Tuition.
 - 10. Voucher No. **1017** in the amount of \$2,961.36 for Food Service.
 - 11. Voucher No. **1018** in the amount of \$15.28 for the Food Service.
 - 12. Voucher No **1104** in the amount of \$11,631.00 for the Secondary Budget.
 - 13. Voucher No. **1105** in the amount of \$37,181.69 for the Secondary Budget.
 - 14. Voucher No. **1106** in the amount of \$13,824.00 for the Secondary Budget.
 - 15. Voucher No. **1107** in the amount of \$504,037.03 for the Secondary Budget.

G Report of the Gill-Montague Representative: MASC has been hired to find a new Superintendent. Six Erving students are in the running for a scholarship at TFHS. A screening committee is accepting and screening applications received by February and hope to have a finalist by March 10, 2020. Interviews will be held, February 16-27, 2020. The hope is to have a new Superintendent by April 1, 2020. They are trying and Innovations Program for Industry classes. Current enrollment – 199 students. There was a regionalization meeting held on January 6, 2020. Erving can give input but cannot vote.

H Collaborative for Educational Services Report: None

I Capital Planning Committee Update: Carpet to be replaced.

J Superintendent's Report: The Superintendent shared she will be participating in an online interactive workshop on managing student data privacy. The Superintendent also updated the committee on rural aid and the Student Opportunity Act and its requirements for districts.

K Director of Finance and Operations Report: *

FY21 Draft Budget – Discussion and Possible Vote on Preliminary Budget – The FY21 Draft Budget for Erving Elementary and Erving Secondary was presented. Bruce discussed some of the individual line items. We are looking at updated the telephone system. MSBA update: will be preparing a Statement of Interest for the repair of the roof and boilers for the February meeting. Replacement of carpet was mentioned.

L Principal Report:

- Enrollment-There are currently 132 students attending Erving Elementary School.
- Personnel- A new paraprofessional has been hired to meet the 1 to 1 needs of a new student
- Program Updates- Preschool Needs assessment survey; Registration and tour 2/11/20 – 6:00 – 7:00 p.m. and 2/12/20-10:00 – 11:00 a.m.
- Buildings and Grounds – The carpet has been picked and phase one will take place over February vacation. Mechanical Energy Audit – with Energy Resources authorized Eversource Consultant
- February 24, 2020 – Meeting between Great Falls Middle School and Erving Elementary for students moving to middle school.

M Budget and Personnel Committee Report: None

- Next Meeting Date –

N Union #28 Committee Report:

- Next Meeting Date – Monday, March 16, 2020 @ 6:30 p.m.
- JSC – Policy Sub-Committee – Monday, March 16, 2020 @ 6:15 p.m.

O Old Business: None

P New Business:

- Disposal of Surplus Equipment* - Vote – A motion was made by Jenn and seconded by David. AIF

- Massachusetts Rural School Coalition – Rural Aid annual dues – Vote – A motion was made to support the Massachusetts Rural School Coalition and pay the annual dues in the amount of \$250.00 by Erik and seconded by Jenn. AIF
- Review and vote on the revised and amended Agreement of the Collaborative for Educational Services – Previously voted on at the November meeting.
- U28 Technology Committee – discussion and member selection. The committee selected David Chagnon, Jr. to be the Erving representative on the committee with a motion made by Erik and seconded by Jenn. AIF
- PTO Report- none

Q Policy Review and Update:

First Reading on:

- IHBG-R – Home Schooling*
- BDB – School Committee Officers*
- BDFA – School Councils*
- BDFA-E-1 – School Improvement Plan*

All Policies were read by the committee to be further discussed at the February meeting.

Second Reading, First Vote on:

- ADC – Tobacco Products on School Premises Prohibited*** - a motion was made by Erik and seconded by Jenn to accept policy ADC. AIF
- BBA – School Committee Powers and Duties*** - a motion was made by Erik and seconded by Jenn to accept policy BBA. AIF
- BBBC – School Committee Member Resignation*** - a motion was made by Erik and seconded by Jenn to accept policy BBBC. AIF

First Vote to Delete:

- BEDBA – Agenda Distribution*** a motion was made by Jenn and seconded by Erik to delete policy BEDBA. AIF

R Future Business

- **Next School Committee Meeting Date: Monday, February 10, 2020 6:00 p.m.** followed by:
 - **Erving School Committee/Select Board/FinCom - Monday, February 10, 2020 7:00 p.m.**
- **Erving Policy Committee – Tuesday, March 10, 2020 6:30 p.m.**

S Adjournment- 8:27 p.m. Motion to adjourn the meeting by Erik, then seconded by Jenn. AIF.

* Enclosures